NEW PROM TICKET PROCEDURES FOR 2018!

In order to purchase prom tickets you MUST follow the procedures below and turn in all paperwork in an ENVELOPE. Tickets will be sold and tables will be assigned in the order submitted. Submit your payment and paperwork early to ensure you have a spot!

Prom Date – Saturday, April 28

Ticket Sales – April 3rd and 4th (Seniors only) 3-5:30 Field House

 April 5th and 6th 3-5:30 Field House (Juniors and Seniors)

Cost of Tickets - $140 per person

Location –

Hyatt Regency O’Hare Hotel Spirit of Chicago

9300 Bryn Mawr Avenue, Navy Pier

Rosemont, IL 60018 Chicago, IL

**PROM TICKET SALES PROCEDURE:**

1. READ and fill out all the paperwork.
2. Determine who you want to sit with at prom (**up to 10 people per table**).
3. Designate a contact person/leader for your group
4. Table leader must collect all forms for their group and put the forms in an envelope with their form on top.
5. Checks or money orders must be submitted with all paperwork. **Make sure there is a phone number and ID number on your check!**
6. If you have any questions or concerns see Ms. Baker in 220 BEFORE spring break!

WHAT TO EXPECT:

1. Table leader will be contacted if there are any problems.
2. Bus and Table assignments are final. We will do our best to accommodate all requests.
3. At least one week before prom, each table leader will be given their entire table’s tickets and assignments.

ALL TICKET SALES ARE FINAL!!!

**PROM TABLE COVER PAGE – ONE SHEET PER GROUP**

This page MUST BE on the top of all paperwork!

Please write the names of the people you would like to sit at a table with at Prom. Make sure you complete all boxes. All permission forms and guest forms should be attached.

TABLE LEADER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4th PERIOD ROOM NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TABLE CHOICES: 1st - \_\_\_\_\_\_\_\_\_\_\_\_, 2nd - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 3rd - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(table options are posted online at dchsprom.weebly.com)*

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME** | **ID#** | **SCHOOL** | **CHECK/MONEY ORDER NUMBER** |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |
| 7. |  |  |  |
| 8. |  |  |  |
| 9. |  |  |  |
| 10. |  |  |  |